

Minutes – BCTV Board of Directors Meeting – April 19, 2017 - FINAL

Respectfully submitted by Lynn Barrett

Board Attendees: Lynn Barrett (via Hangout), Alex Beck, Shanta Lee Evans-Crowley, Martin Langeveld, Chris Lenois,	Location: Room 305, Brattleboro Municipal Center
Absent: Pauline Dean, Cassandra Holloway, Jim Verzino	Call to order: 6:03 pm
Administration Attendees: Cor Trowbridge	Called to order by: Chris Lenois
Public Attendees:	Adjourn: 7:17 pm

Agenda Topic	Motion/Action	Moved	Second	Discussion	Vote
Minutes	Motion to approve the Minutes of March 22, 2017 as submitted.	SE	ML		5-0-0
Communications to the Board				none	
Next Meeting	Wednesday, May 17, 2017 at 6:00 PM			Chris can't attend. Lynn and Pauline will attend via Hangout.	
Public Input				none	
Reports:					
ED Report	Cor Trowbridge reported on the month's activities.			See attached report. -VAN Annual Meeting is Friday May 5. Board members welcome to attend & learn more about Comcast CPG renewal appeal. - Representative Town Meeting – HD live stream all day; no tech problems. -New HD broadcast server installed in late March. Issue press release after website project with before/after images – “what does this mean for you”? -Still waiting to hear from BS&L.	
Finance Committee:				-Review of Monthly P&L at 75%: on budget.	

Agenda Topic	Motion/Action	Moved	Second	Discussion	Vote
	Move to approve FY18 Budget Draft #2, subject to possible changes in non-payroll accounts.	ML	SE	-FY18 Budget – 2 nd Draft: Cor made updates to payroll expenses to reflect annual COL increases. Performance reviews are done in May; payroll figures are approved in advance.	
Old Business:					
Website/Graphics				- Review of new logo versions. Board liked “watermark”, blue & orange, blue & gray. Committee will make final decision. - Website theme upgrade scheduled for last week in May, prior to Strolling of Heifers.	
New Business:					
Board Committees				-Contract Committee: set up meeting. -E.D. Review: initiate this process. -Outreach Committee: Lynn back May 20 th . -Discussion of whether to meet as a full board every other month, alternating with committee meetings. Will wait for full board attendance before deciding this.	
Announcements					
Adjournment	Motion to adjourn at 7:17 pm	AB	LB		5-0-0

Minutes – BCTV Board of Directors Meeting – April 19, 2017 - FINAL

Respectfully submitted by Lynn Barrett

Board Attendees: Lynn Barrett (via Hangout), Alex Beck, Shanta Lee Evans-Crowley, Martin Langeveld, Chris Lenois,	Location: Room 305, Brattleboro Municipal Center
Absent: Pauline Dean, Cassandra Holloway, Jim Verzino	Call to order: 6:03 pm
Administration Attendees: Cor Trowbridge	Called to order by: Chris Lenois
Public Attendees:	Adjourn: 7:17 pm

Agenda Topic	Motion/Action	Moved	Second	Discussion	Vote
Minutes	Motion to approve the Minutes of March 22, 2017 as submitted.	SE	ML		5-0-0
Communications to the Board				none	
Next Meeting	Wednesday, May 17, 2017 at 6:00 PM			Chris can't attend. Lynn and Pauline will attend via Hangout.	
Public Input				none	
Reports:					
ED Report	Cor Trowbridge reported on the month's activities.			See attached report. -VAN Annual Meeting is Friday May 5. Board members welcome to attend & learn more about Comcast CPG renewal appeal. - Representative Town Meeting – HD live stream all day; no tech problems. -New HD broadcast server installed in late March. Issue press release after website project with before/after images – “what does this mean for you”? -Still waiting to hear from BS&L.	
Finance Committee:				-Review of Monthly P&L at 75%: on budget.	

Agenda Topic	Motion/Action	Moved	Second	Discussion	Vote
	Move to approve FY18 Budget Draft #2, subject to possible changes in non-payroll accounts.	ML	SE	-FY18 Budget – 2 nd Draft: Cor made updates to payroll expenses to reflect annual COL increases. Performance reviews are done in May; payroll figures are approved in advance.	
Old Business:					
Website/Graphics				- Review of new logo versions. Board liked “watermark”, blue & orange, blue & gray. Committee will make final decision. - Website theme upgrade scheduled for last week in May, prior to Strolling of Heifers.	
New Business:					
Board Committees				-Contract Committee: set up meeting. -E.D. Review: initiate this process. -Outreach Committee: Lynn back May 20 th . -Discussion of whether to meet as a full board every other month, alternating with committee meetings. Will wait for full board attendance before deciding this.	
Announcements					
Adjournment	Motion to adjourn at 7:17 pm	AB	LB		5-0-0